

Benefits Handbook Date July 1, 2013

# Contact Information

## Marsh & McLennan Companies



# Contact Information

*For questions not answered in this handbook, or to follow up on a claim, learn more about a network, etc., please use the contact information below.*

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For questions about...

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Medical

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<b>Aetna</b> <b>Exclusive Provider</b> <b>Organization (EPO)</b>	<p><b><i>Claims Administrator</i></b>  Aetna  P.O. Box 843  Blue Bell, PA 19422-0843  Phone: +1 866 210 7858  Website: <a href="http://www.aetna.com/docfind/custom/mmc">www.aetna.com/docfind/custom/mmc</a>  Group #: 876230  (Be sure to check your claim form or instructions for the address of the claims processing office.)</p> <p><b><i>Pharmacy Benefits Manager</i></b>  Express Scripts  P.O. Box 2187  Lee's Summit, MO 64063-2187  Phone: 800-987-8360  Website: <a href="http://www.express-scripts.com">www.express-scripts.com</a>  Group #: MMCRX05</p>
<b>Blue Cross Blue Shield</b> <b>Exclusive Provider</b> <b>Organization (EPO)</b>	<p><b><i>Claims Administrator</i></b>  Empire BlueCross BlueShield  P.O. Box 5076  Middletown, N.Y. 10940  Phone: +1 866 219 8695  Website: <a href="http://www.empireblue.com/mmc/">http://www.empireblue.com/mmc/</a>  Group #: 295648  (Be sure to check your claim form or instructions for the address of the claims processing office.)</p> <p><b><i>Pharmacy Benefits Manager</i></b>  Express Scripts  P.O. Box 2187  Lee's Summit, MO 64063-2187  Phone: +1 800 987 8360  Website: <a href="http://www.express-scripts.com">www.express-scripts.com</a>  Group #: MMCRX05</p>

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 For questions about...
 

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**CA North and South –  
Kaiser Foundation Health  
Plan**
***Claims Administrator***

Kaiser Permanente  
393 East Walnut Street  
Pasadena, CA 91188  
Phone: +1 800 464 4000  
Website: [www.kaiserpermanente.org](http://www.kaiserpermanente.org)  
Northern California Group #: 8656  
Southern California Group #: 102756

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**Consumer Directed Health  
Plan (CDHP)**
***Claims Administrator***

Aetna  
P.O. Box 843  
Blue Bell, PA 19422-0843  
Phone: +1 866 210 7858  
Website: [www.aetna.com/docfind/custom/mmc](http://www.aetna.com/docfind/custom/mmc)  
Group #: 876230

(Be sure to check your claim form or instructions for the address of the claims processing office.)

Fax: +1 952 594 6500

***Pharmacy Benefits Manager***

Express Scripts  
P.O. Box 2187  
Lee's Summit, MO 64063-2187  
Phone: +1 800 987 8360  
Website: [www.express-scripts.com](http://www.express-scripts.com)  
Group #: MMCRX05

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**HMSA's Health Plan  
Hawaii Plus HMO**
***Claims Administrator***

HMSA  
P.O. Box 860  
Honolulu, HI 96808-0860  
Phone: +1 808 948 6372  
Website: [www.hmsa.com](http://www.hmsa.com)  
Group #: 96770-1 and 96770-3 (COBRA)

(Be sure to check your claim form or instructions for the address of the claims processing office.)

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**HMSA's Preferred Provider  
Plan**
***Claims Administrator***

HMSA  
P.O. Box 860  
Honolulu, HI 96808-0860  
Phone: +1 808 948 6111  
Website: [www.hmsa.com](http://www.hmsa.com)  
Group #: 96770-1 and 96770-3 (COBRA)

(Be sure to check your claim form or instructions for the address of the claims processing office.)

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For questions about...

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**Preferred Provider  
Organization (PPO)**

***Claims Administrator***

Aetna  
P.O. Box 843  
Blue Bell, PA 19422-0843  
Phone: +1 866 210 7858  
Website: [www.aetna.com/docfind/custom/mmc](http://www.aetna.com/docfind/custom/mmc)  
Group #: 876230

(Be sure to check your claim form or instructions for the address of the claims processing office.)

***Pharmacy Benefits Manager***

Express Scripts  
P.O. Box 2187  
Lee's Summit, MO 64063-2187  
Phone: 800-987-8360  
Website: [www.express-scripts.com](http://www.express-scripts.com)  
Group #: MMCRX05

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**United Health Care  
Exclusive Provider  
Organization (EPO)**

***Claims Administrator***

United Healthcare  
P.O. Box 740800  
Atlanta, GA 30374-0800  
Phone: +1 866 540 5954  
Website: [www.myuhc.com/groups/mmc](http://www.myuhc.com/groups/mmc)  
Group #: 098400

(Be sure to check your claim form or instructions for the address of the claims processing office.)

***Pharmacy Benefits Manager***

Express Scripts  
P.O. Box 2187  
Lee's Summit, MO 64063-2187  
Phone: +1 800 987 8360  
Website: [www.express-scripts.com](http://www.express-scripts.com)  
Group #: MMCRX05

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 For questions about...
 

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**Trion*****COBRA Administrator***

For election forms and premium payments:

Trion Group, Inc.  
 P.O. Box 2672  
 Omaha, NE 68108-2672

For all other correspondence:

Trion Group, Inc.  
 2300 Renaissance Boulevard  
 King of Prussia, PA 19406

Phone: +1 866 324 4087, any business day, 8:30 a.m. to 5:30 p.m.,  
 Eastern time.

Website: <http://www.cobra-link.com/>

***Retiree Medical Billing Administrator***

Trion Group, Inc.  
 Phone: +1 866 324 4087, any business day, 8:30 a.m. to 5:30 p.m.,  
 Eastern time.

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## Retiree Medical

**Comprehensive Medical Plan (CMP)*****Claims Administrator***

United Healthcare  
 P.O. Box 740800  
 Atlanta, GA 30374-0800  
 Phone: +1 800 645 6555  
 Website: [www.myuhc.com/groups/mmc](http://www.myuhc.com/groups/mmc)  
 Group #: 98400

(Be sure to check your claim form or instructions for the address of  
 the claims processing office.)

***Pharmacy Benefits Manager***

Express Scripts  
 P.O. Box 2187  
 Lee's Summit, MO 64063-2187  
 Phone: +1 800 987 8360  
 Website: [www.express-scripts.com](http://www.express-scripts.com)  
 Group #: MMCRX05

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## Dental

**Dental Plan*****Claims Administrator***

Metropolitan Life Insurance Company (MetLife)  
 One Madison Avenue  
 New York, NY 10010  
 Phone: +1 800 942 0854  
 Website: [www.metlife.com/mybenefits](http://www.metlife.com/mybenefits) (enter "Marsh & McLennan  
 Companies" in the form to enter your company name)  
 Group #: 302176

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 For questions about...
 

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 Vision
 

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<b>Vision Care Plan</b>	VSP Phone: +1 800 877 7195 Email: <a href="http://www.vsp.com">www.vsp.com</a> Online chat: <a href="http://www.vsp.com">www.vsp.com</a> Group #: 12222153
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<b>Vision Discount Program</b>	VSP Phone: +1 800 877 7195 Email: <a href="http://www.vsp.com">www.vsp.com</a> Online chat: <a href="http://www.vsp.com">www.vsp.com</a> Group #: 12235617
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 Spending Accounts
 

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<b>Dependent Care Flexible Savings Account</b>	<b><i>Claims Administrator</i></b> PayFlex Systems, USA P.O. Box 4000 Richmond, KY 40476-4000 Phone: +1 888 678 8242 Fax: +1 888 238 3539 Website: <a href="http://www.aetna.com/docfind/custom/mmc">www.aetna.com/docfind/custom/mmc</a> Group #: 876230
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<b>Health Care Flexible Savings Account</b>	<b><i>Claims Administrator</i></b> PayFlex Systems, USA P.O. Box 4000 Richmond, KY 40476-4000 Phone: +1 888 678 8242 Fax: +1 888 238 3539 Website: <a href="http://www.aetna.com/docfind/custom/mmc">www.aetna.com/docfind/custom/mmc</a> Group #: 876230
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<b>Health Savings Account (HSA)</b>	<b><i>Claims Administrator</i></b> PayFlex Systems, USA P.O. Box 4000 Richmond, KY 40476-4000 Phone: +1 888 678 8242 Fax: +1 888 238 3539 Website: <a href="http://www.aetna.com/docfind/custom/mmc">www.aetna.com/docfind/custom/mmc</a> Group #: 876230
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For questions about...

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**Limited Purpose Health  
Care Flexible Savings  
Account**

***Claims Administrator***

PayFlex Systems, USA  
P.O. Box 4000  
Richmond, KY 40476-4000  
Phone: +1 888 678 8242  
Fax: +1 888 238 3539  
Website: [www.aetna.com/docfind/custom/mmc](http://www.aetna.com/docfind/custom/mmc)  
Group #: 876230

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Insurance

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**Basic Life Insurance Plan**

***Claims Administrator***

Metropolitan Life Insurance Company  
200 Park Avenue  
New York, NY 10166  
Group #: 1098400

(Be sure to check your claim form for the address of the claims processing office.)

***Contacts***

**For general information:**

Employee Service Center  
Phone: +1 866 374 2662, any business day, 8 a.m. to 8 p.m., Eastern time.

**For filing a claim:**

MetLife  
Group Life Claims  
P.O. Box 3016  
Utica, NY 13504

**For appealing a claim:**

MetLife  
Group Life Claims  
P.O. Box 3016  
Utica, NY 13504

**For converting your coverage:**

Metropolitan Life Insurance Company  
Phone: +1 877 431 1167

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For questions about...

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**Business Travel Accident  
Insurance Plan**

***Claims Administrator***

National Union Fire Insurance Company of Pittsburgh, PA (a member company of Chartis)

Executive Offices: 175 Water Street

18<sup>th</sup> Floor

New York, NY 10038

Phone: +1 646 857 1589

Active Group #: 9129189

Retired Group #: 9132260

(Be sure to check your claim form for the address of the claims processing office.)

***Contacts***

**For filing a claim:**

National Union Fire Insurance Company of Pittsburgh, PA (a member company of Chartis)

Accident & Health Claims

P.O. Box 25987

Shawnee Mission, KS 66225

Phone: +1 800 551 0824

**For appealing a claim**

National Union Fire Insurance Company of Pittsburgh, PA (a member company of Chartis)

Accident & Health Claims

P.O. Box 25987

Shawnee Mission, KS 66225

Phone: +1 800 551 0824

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For questions about...

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**Dependent Children Life Insurance Plan**

***Claims Administrator***

Metropolitan Life Insurance Company  
 200 Park Avenue  
 New York, NY 10166  
 Group #: 0100212

***Contacts***

**For general information:**

Employee Service Center  
 Phone: +1 866 374 2662, any business day, 8 a.m. to 8 p.m., Eastern time.

**For filing a claim:**

Metropolitan Life Insurance Company  
 Claims Office  
 One Madison Avenue  
 New York, NY 10010-3690

**For appealing a claim:**

Metropolitan Life Insurance Company  
 Claims Office  
 One Madison Avenue  
 New York, NY 10010-3690

**For converting your coverage:**

Metropolitan Life Insurance Company  
 Phone: +1 877 431 1167  
 Website: [www.metlife.com/metlife-advice](http://www.metlife.com/metlife-advice)

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**Group Umbrella Liability Insurance Plan**

Marsh US Consumer  
 Phone: +1 800 225 2265, any business day, 8 a.m. to 6 p.m. Eastern time.  
 Website: [www.marshvoluntarybenefits.com](http://www.marshvoluntarybenefits.com)  
 Group #: GPE-157342816

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For questions about...

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**Long Term Care Insurance Plan**

***Claims Administrator***

Genworth Life Insurance Company  
 Group Processing Center – Marsh & McLennan Companies  
 P.O. Box 64010  
 St. Paul, MN 55164-0010  
 Telephone: +1 800 416 3624  
 Policy Numbers: 11034 and 11035

***Contacts***

**For filing a claim:**

Genworth Life Insurance Company  
 Group Processing Center – Marsh & McLennan Companies  
 P.O. Box 64010  
 St. Paul, MN 55164-0010

**For appealing a claim:**

Genworth Life Insurance Company  
 Group Processing Center – Marsh & McLennan Companies  
 P.O. Box 64010  
 St. Paul, MN 55164-0010

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**Optional Life Insurance Plan**

***Claims Administrator***

Metropolitan Life Insurance Company  
 200 Park Avenue  
 New York, NY 10166  
 Group #: 0100212

***Contacts***

**For general information:**

Employee Service Center  
 Phone: +1 866 374 2662, any business day, 8 a.m. to 8 p.m., Eastern time.

**For filing a claim:**

MetLife  
 Group Life Claims  
 P.O. Box 3016  
 Utica, NY 13504

**For appealing a claim:**

MetLife  
 Group Life Claims  
 P.O. Box 3016  
 Utica, NY 13504

**For converting your coverage:**

Metropolitan Life Insurance Company  
 Phone: +1 877 431 1167

**For continuing your coverage through portability:**

Metropolitan Life Insurance Company  
 Phone: +1 877 431 1167

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For questions about...

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**Personal Accident  
Insurance Plan**

***Claims Administrator***

National Union Fire Insurance Company, a Chartis Company  
32 Old Slip, 22<sup>nd</sup> Floor  
New York, New York 10005  
Phone: +1 646 857 1589  
Active Group #: 9131403  
Retired Group #: 8062289

(Be sure to check your claim form for the address of the claims processing office.)

***Contacts***

**For filing a claim:**

Chartis  
A&H Claims Division  
P.O. Box 25987  
Shawnee Mission, KS 66225  
Phone: +1 800 551 0824

**For appealing a claim**

Chartis  
A&H Claims Division  
P.O. Box 25987  
Shawnee Mission, KS 66225  
Phone: +1 800 551 0824

**For converting your coverage**

Chartis  
c/o Reuben Warner Associates  
1655 Richmond Avenue  
Staten Island, New York 10312  
Phone: +1 800 421 3005

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For questions about...

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**Personal Life Insurance  
Plan**

***Claims Administrator***

Unum  
1 Fountain Square  
Chattanooga, TN 37402  
Phone: +1 800 635 5597  
Group #: 0008604789

***Contact:***

Marsh US Consumer  
Phone: +1 800 225 2265

***Contacts***

**For filing a claim:**

Unum  
The Benefits Center  
P.O. Box 100158  
Columbia, SC 29202-3158  
Phone: +1 800 635 5597  
Fax: +1 800 447 2498

**For appealing a claim:**

Unum  
The Benefits Center  
Appeals Unit – 1 North  
P.O. Box 180136  
Chattanooga, TN 37401-3030  
Fax: +1 423 755 8383

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For questions about...

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**Spouse Life Insurance Plan**

***Claims Administrator***

Metropolitan Life Insurance Company  
 200 Park Avenue  
 New York, NY 10166  
 Group #: 0100212

(This is the main business address of the Administrator. Be sure to check your claim form or instructions for the address of the claims processing office.)

***Contacts***

**For general information:**

Employee Service Center  
 Phone: +1 866 374 2662, any business day, 8 a.m. to 8 p.m., Eastern time.

**For filing a claim:**

MetLife  
 Group Life Claims  
 P.O. Box 3016  
 Utica, NY 13504

**For appealing a claim:**

MetLife  
 Group Life Claims  
 P.O. Box 3016  
 Utica, NY 13504

**For converting your coverage:**

Metropolitan Life  
 Phone: +1 877 431 1167  
 Website: [www.metlife.com/metlife-advice](http://www.metlife.com/metlife-advice)

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Disability

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**Basic Long Term Disability**

***Claims Administrator***

The Hartford Life Insurance Companies  
 P.O. Box 946710  
 Maitland, FL 32794-6710  
 Phone: +1 800 303 9744  
 Fax: +1 407 919 6329  
 Group #: 83082035

**For filing a claim:**

For regular mail:

The Hartford  
 P.O. Box 14306  
 Lexington, KY 40512-4306

For overnight mail:

The Hartford – Maitland Disability  
 2432 Fortune Drive  
 Lexington, KY 40509

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For questions about...

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**Long Term Disability  
Bonus Income Plan**

***Claims Administrator***

The Hartford Life Insurance Companies  
P.O. Box 946710  
Maitland, FL 32794-6710  
Phone: +1 800 303 9744  
Fax: +1 407 919 6329  
Group #: 83082035

**For filing a claim:**

For regular mail:

The Hartford  
P.O. Box 14306  
Lexington, KY 40512-4306

For overnight mail:

The Hartford – Maitland Disability  
2432 Fortune Drive  
Lexington, KY 40509

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**Optional Long Term  
Disability**

***Claims Administrator***

The Hartford Life Insurance Companies  
P.O. Box 946710  
Maitland, FL 32794-6710  
Phone: +1 800 303 9744  
Fax: +1 407 919 6329  
Group #: 83082036

**For filing a claim:**

For regular mail:

The Hartford  
P.O. Box 14306  
Lexington, KY 40512-4306

For overnight mail:

The Hartford – Maitland Disability  
2432 Fortune Drive  
Lexington, KY 40509

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**Short Term Disability**

***Claims Administrator***

The Hartford Life Insurance Companies  
***Employee Service Center***  
(Leave Management Team)  
+1 866 374 2662 Prompt #7

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For questions about...	
Investment and Savings	
<b>Stock Purchase Plan</b>	<p>For more information after stock is purchased, contact the Plan's service provider, Morgan Stanley:</p> <p>Morgan Stanley Wealth Mgmt Global Stock Plan Services 4343 Easton Commons, 2<sup>nd</sup> Floor Columbus, OH 43219 Phone: +1 877 281 3287 or +1 801 617 7417 Website: www.benefitaccess.com</p> <p><b>Contacts</b></p> <p><b>Outside the United States:</b> North and South America: +1 801 617 7417 Europe/Middle East: 34 93 316 5997 Australia, Asia/Pacific Region: 61 3 9188 2079</p>
<b>Benefit Equalization Plan</b>	<p>Plan Administrator – Benefit Equalization Plan c/o Global Benefits Department, 6<sup>th</sup> Floor Marsh &amp; McLennan Companies, Inc. Waterfront Corporate Center 121 River Street Hoboken, NJ 07030-5794</p> <p><b>For appealing a claim:</b> Plan Administrator – Benefit Equalization Plan c/o Global Benefits Department, 6<sup>th</sup> Floor Marsh &amp; McLennan Companies, Inc. Waterfront Corporate Center 121 River Street Hoboken, NJ 07030-5794</p>
<b>Marsh &amp; McLennan Companies Retirement Plan</b>	<p><b>Contacts</b></p> <p><b>For filing a claim:</b> Plan Administrator – Marsh &amp; McLennan Companies Retirement Plan c/o Global Benefits Department, 6<sup>th</sup> Floor Marsh &amp; McLennan Companies, Inc. Waterfront Corporate Center 121 River Street Hoboken, NJ 07030-5794</p> <p><b>For appealing a claim:</b> Plan Administrator – Marsh &amp; McLennan Companies Retirement Plan c/o Global Benefits Department, 6<sup>th</sup> Floor Marsh &amp; McLennan Companies, Inc. Waterfront Corporate Center 121 River Street Hoboken, NJ 07030-5794</p>

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For questions about...

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**Mercer HR Services  
Retirement Plan**

**Contacts**

**For filing a claim:**

Plan Administrator – Mercer HR Services Retirement Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor  
Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River St.  
Hoboken, NJ 07030-5794

**For appealing a claim**

Plan Administrator – Mercer HR Services Retirement Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor  
Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River St.  
Hoboken, NJ 07030-5794

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**Marsh & McLennan  
Companies 401(k)  
Savings & Investment Plan**

**Contacts**

**For filing a claim:**

Plan Administrator – Marsh & McLennan Companies 401(k)  
Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor  
Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

**For appealing a claim:**

Plan Administrator – Marsh & McLennan Companies 401(k)  
Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor  
Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

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For questions about...

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**MMA 401(k) Savings & Investment Plan**

**Contacts**

**For filing a claim:**

Plan Administrator – MMA 401(k) Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor

Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

**For appealing a claim:**

Plan Administrator – MMA 401(k) Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor

Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

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**Supplemental Savings & Investment Supplemental Plan**

**Contacts**

For filing a claim:

Plan Administrator – Supplemental Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor

Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

**For appealing a claim:**

Plan Administrator – Supplemental Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor

Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

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**Supplemental Retirement Plan**

Plan Administrator – Supplemental Retirement Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor

Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

**For appealing a claim:**

Plan Administrator – Supplemental Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor

Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

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For questions about...

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Employee Programs  
and Policies

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**Choice Auto and Home  
Insurance Program**

To receive a quote, apply for coverage, or ask questions:  
Contact Marsh US Consumer  
Phone: +1 800 225 2265, any business day, 8 a.m. to 6 p.m.  
Eastern time. If you live in Massachusetts, call +1 800 999 6642.  
Website: [www.marshvoluntarybenefits.com](http://www.marshvoluntarybenefits.com)

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**Alere Program**

***Claims Administrator***

Alere Health Improvement Company  
3200 Windy Hill Road, Suite B-100  
Atlanta, Georgia 30339  
Phone: +1 866 201 7918  
Website: [www.HealthyMeMMC.com](http://www.HealthyMeMMC.com)

***Contacts***

**For filing a claim:**

Alere Health Improvement Company  
3200 Windy Hill Road, Suite B-100  
Atlanta, Georgia 30339  
Phone: +1 866 201 7918

**For appealing a claim:**

Alere Health Improvement Company  
3200 Windy Hill Road, Suite B-100  
Atlanta, Georgia 30339  
Phone: +1 866 201 7918

**For COBRA coverage:**

Trion  
Phone: +1 866 324 4087

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For questions about...

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**Best Doctors Program*****Claims Administrator***

Best Doctors  
 1 Boston Place, 32<sup>nd</sup> Floor  
 Boston, MA 02108  
 Phone: +1 866 904 0910  
 Website: [www.bestdoctors.com/healthymemmc](http://www.bestdoctors.com/healthymemmc)

***Contacts*****For filing a claim:**

Best Doctors  
 1 Boston Place, 32<sup>nd</sup> Floor  
 Boston, MA 02108

**For appealing a claim:**

Best Doctors  
 1 Boston Place, 32<sup>nd</sup> Floor  
 Boston, MA 02108

**For COBRA coverage:**

Trion  
 Phone: +1 866 324 4087

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**Employee Assistance Program (EAP)*****Claims Administrator***

CIGNA Behavioral Health  
 3636 Nobel Drive Suite 150  
 San Diego, CA 92122  
 Phone: +1 800 382 3432

***Contacts*****For filing a claim:**

CIGNA Behavioral Health  
 3636 Nobel Drive Suite 150  
 San Diego, CA 92122

**For appealing a claim:**

CIGNA Behavioral Health  
 3636 Nobel Drive Suite 150  
 San Diego, CA 92122

**For COBRA coverage:**

Trion  
 Phone: +1 866 324 4087

Website: Go to the PeopleLink ([www.mmcpeoplelink.com](http://www.mmcpeoplelink.com)) guest page and click **CIGNA's Employee Assistance Program** under **Work/Life Balance** in the left navigation bar. The Employer ID to access the site is: **mmc**.

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**Family Resource Program**

LifeCare

Phone: +1 800 873 4636

**Note:** If you access the LifeCare website via PeopleLink ([www.mmcpeoplelink.com](http://www.mmcpeoplelink.com)), your Screen Name and Password should each pre-populate with MMCUSER. If the Screen Name and Password are not pre-populated, to access the LifeCare website, enter MMCUSER as both your Screen Name and Password.

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For questions about...

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<b>Bright Horizons Back-up Care Advantage Program</b>	<p>Back-up Care Advantage Program          Phone: +1 877 242 2737 – 24 hours a day, 7 days a week          Website: Go to the PeopleLink (<a href="http://www.mmcpeoplelink.com">www.mmcpeoplelink.com</a>) guest page and click Back-up Care Advantage Program under Work/Life Balance in the left navigation bar. Or visit <a href="http://backup.brighthorizons.com">backup.brighthorizons.com</a>. The login information for the website is as follows: username = MMCo and password = 4Backup.</p>
<b>Health Advocate Program</b>	<p><b>Claims Administrator</b>          Health Advocate          3043 Walton Road, Suite 150          Plymouth Meeting, PA 19426          Phone: +1 866 799 2488          Website: <a href="http://www.healthymemmc.com">www.healthymemmc.com</a></p> <p><b>Contacts</b></p> <p><b>For filing a claim:</b>          Health Advocate          3043 Walton Road, Suite 150          Plymouth Meeting, PA 19426</p> <p><b>For appealing a claim:</b>          Health Advocate          3043 Walton Road, Suite 150          Plymouth Meeting, PA 19426</p> <p><b>For COBRA coverage:</b>          Trion          Phone: +1 866 324 4087</p>
<b>HelloWallet</b>	<p>HelloWallet          Hours: Any business day, 10:00 a.m. – 7:00 p.m. Eastern time.          Phone: +1 866 554 3556          Website: <a href="http://www.hellowallet.com/mmc">www.hellowallet.com/mmc</a>          E-mail: <a href="mailto:support@hellowallet.com">support@hellowallet.com</a></p>
<b>Identity Theft Plan</b>	<p>ID TheftSmart™          P.O. Box 14524          Des Moines, IA 50306          Phone: +1 800 225 2265          Website: <a href="http://www.marshvoluntarybenefits.com">www.marshvoluntarybenefits.com</a></p>

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 For questions about...
 

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**Legal Assistance Plan****Claims Administrator**

Hyatt Legal Plans, Inc.  
 1111 Superior Avenue  
 Cleveland, OH 44114-2507  
 Phone: +1 800 821 6400  
 Website: [www.legalplans.com](http://www.legalplans.com)  
 Group #: 130

(This is the main business address for the Administrator. Be sure to check your claim form or instructions for the address of the claims processing office.)

**Contacts****For filing a claim:**

Hyatt Legal Plans, Inc.  
 1111 Superior Avenue  
 Cleveland, OH 44114-2507

**For appealing a claim:**

Hyatt Legal Plans, Inc.  
 1111 Superior Avenue  
 Cleveland, OH 44114-2507

**For converting your coverage:**

Hyatt Legal Plans, Inc.  
 Phone: +1 800 821 6400  
 Website: [www.legalplans.com](http://www.legalplans.com)

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**Matching Gifts to Education Program**

Marsh & McLennan Companies Matching Gifts to Education Program  
 Phone: +1 877 427 4483  
 Fax: +1 609 799 8019  
 E-mail: [mmc@easymatch.com](mailto:mmc@easymatch.com)

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**Pet Insurance Plan**

Veterinary Pet Insurance, Co. (VPI)  
 Phone: +1 800 225 2265  
 Website: [www.petinsurance.com/affiliates/mmc\\_pr](http://www.petinsurance.com/affiliates/mmc_pr)

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**Scholarship Program**

Marsh & McLennan Companies Corporate Social Responsibility  
 Phone: +1 212 345 5645

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**Transportation Reimbursement Incentive Program (TRIP)**

WageWorks  
 Phone: +1 877 924 3967, any business day, from 9 a.m. to 8 p.m. Eastern time  
 Website: [www.wageworks.com](http://www.wageworks.com)  
 Group #: 1732

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**Tuition Assistance**

Contact your Human Resources representative or your manager.

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