

Benefits Handbook Date January 1, 2017

# **Contact Information**

## Marsh & McLennan Companies



## Contact Information

*For questions not answered in this handbook, or to follow up on a claim, learn more about a network, etc., please use the contact information below.*

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### For questions about...

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#### Medical

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##### Aetna

##### **Claims Administrator**

Aetna  
 P.O. Box 981106  
 El Paso, TX 79998-1106  
 Phone: +1 866 210 7858  
 Website: <http://www.aetna.com/docfind/custom/mmc>  
 Group #: 868802

(Be sure to check your claim form or instructions for the address of the claims processing office.)

##### **Pharmacy Benefits Manager**

Express Scripts  
 P.O. Box 2187  
 Lee's Summit, MO 64063-2187  
 Phone: +1 800 987 8360  
 Website: [www.express-scripts.com](http://www.express-scripts.com)  
 Group #: MMCRX05

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##### Anthem BlueCross BlueShield

##### **Claims Administrator**

Anthem BlueCross BlueShield  
 P.O. Box 105187  
 Atlanta, GA 30348-5187  
 Phone: +1 855 570 1150\*  
 Website: [www.anthem.com](http://www.anthem.com)  
 Group #: 003330152

\*For inquiries regarding services or benefits prior to January 1, 2014, call +1 866 219 8695.

(Be sure to check your claim form or instructions for the address of the claims processing office.)

##### **Pharmacy Benefits Manager**

Express Scripts  
 P.O. Box 2187  
 Lee's Summit, MO 64063-2187  
 Phone: +1 800 987 8360  
 Webster: [www.express-scripts.com](http://www.express-scripts.com)  
 Group #: MMCRX05

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**For questions about...**


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**Kaiser*****Claims Administrator*****Kaiser Permanente – Northern and Southern CA**

Kaiser Foundation Health Plan, Inc.

Special Services Unit

P.O. Box 23280

Oakland, CA 94623

Phone: +1 800 464 4000

Northern California Group #: 604494

Southern California Group #: 232189

**Kaiser Permanente - CO**

Kaiser Foundation Health Plan of Colorado

P.O. Box 378066

Denver, CO 80237-8066

Phone: +1 800 632 9700

Colorado Group #: 35660

**Kaiser Permanente - GA**

Kaiser Permanente

P.O. Box 370010

Denver, CO 80237-9998

Phone: +1 888 865 5813

Georgia Group #: 10165

**Kaiser Permanente – MAS (Virginia/Maryland/Washington D.C.)**

Kaiser Permanente

P.O. Box 371860

Denver, CO 80237-9998

Phone: +1 800 777 7902

Virginia/Maryland/Washington D.C. Group #: 23042

**Kaiser Permanente – NW (Oregon/Washington)**

Kaiser Foundation Health Plan of the Northwest

Kaiser Permanente Claims Administration

P.O. Box 370050

Denver, CO 80237-9998

Phone: +1 800 813 2000

Oregon/Washington Group #: 19847

Website: [www.kaiserpermanente.org](http://www.kaiserpermanente.org)


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**HMSA's Health Plan  
Hawaii Plus HMO**
***Claims Administrator***

HMSA

P.O. Box 860

Honolulu, HI 96808-0860

Phone: +1 808 948 6372

Website: [www.hmsa.com](http://www.hmsa.com)

Group #: 96770-1 and 96770-3 (COBRA)

(Be sure to check your claim form or instructions for the address of the claims processing office.)

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**For questions about...**


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**HMSA's Preferred Provider Plan**
***Claims Administrator***

HMSA  
 P.O. Box 860  
 Honolulu, HI 96808-0860  
 Phone: +1 808 948 6111  
 Website: www.hmsa.com  
 Group #: 96770-1 and 96770-3 (COBRA)  
 (Be sure to check your claim form or instructions for the address of the claims processing office.)

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**UnitedHealthcare**
***Claims Administrator***

UnitedHealthcare  
 P.O. Box 740800  
 Atlanta, GA 30374-0800  
 Phone: +1 866 540 5954  
 Website: www.myuhc.com  
 Group #: 098400  
 (Be sure to check your claim form or instructions for the address of the claims processing office.)

***Pharmacy Benefits Manager***

Express Scripts  
 P.O. Box 2187  
 Lee's Summit, MO 64063-2187  
 Phone: +1 800 987 8360  
 Website: www.express-scripts.com  
 Group #: MMCRX05

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**Trion**
***COBRA Administrator***

For election forms and premium payments:  
 Trion Group, Inc.  
 P.O. Box 2672  
 Omaha, NE 68108-2672  
 For all other correspondence:  
 Trion Group, Inc.  
 2300 Renaissance Boulevard  
 King of Prussia, PA 19406  
 Phone: +1 866 324 4087, any business day, 8:30 a.m. to 5:30 p.m., Eastern time.  
 Website: <http://www.cobra-link.com/>

***Retiree Medical Billing Administrator***

Trion Group, Inc.  
 Phone: +1 866 324 4087, any business day, 8:30 a.m. to 5:30 p.m., Eastern time.

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**For questions about...**


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**Dental**


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**Dental Plan**
**Claims Administrator**

Metropolitan Life Insurance Company (MetLife)  
 One Madison Avenue  
 New York, NY 10010  
 Phone: +1 800 942 0854  
 Website: [www.metlife.com/mybenefits](http://www.metlife.com/mybenefits) (enter "Marsh & McLennan Companies" in the form to enter your company name)  
 Standard Group #: 0313066  
 Premier Group#: 0313065

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**Vision**


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**Vision Care Plan**
**VSP**

Phone: +1 800 877 7195  
 Email: [www.vsp.com](http://www.vsp.com)  
 Online chat: [www.vsp.com](http://www.vsp.com)  
 Low Option Group #: 30052197  
 High Option Group #: 30052197003

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**Spending Accounts**


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**Dependent Care Flexible Savings Account**
**Claims Administrator**

Trion Spending Account Service Center  
 FSA Claims Processing  
 2300 Renaissance Blvd.  
 King of Prussia, PA 19406  
 Phone: +1 866 324 4087  
 Fax: +1 888 788 1928  
 Website: <https://trion.lh1ondemand.com>  
 Group #: 36-26688272

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**Health Care Flexible Savings Account**
**Claims Administrator**

Trion Spending Account Service Center  
 FSA Claims Processing  
 2300 Renaissance Blvd.  
 King of Prussia, PA 19406  
 Phone: +1 866 324 4087  
 Fax: +1 888 788 1928  
 Website: <https://trion.lh1ondemand.com>  
 Group #: 36-26688272

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**Health Savings Account (HSA)**
**Claims Administrator**

Trion Spending Account Service Center  
 2300 Renaissance Blvd.  
 King of Prussia, PA 19406  
 Phone: +1 866 324 4087  
 Fax: +1 888 788 1928  
 Website: <https://trion.lh1ondemand.com>  
 Group #: 36-26688272

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**For questions about...**


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Limited Purpose Health  
Care Flexible Savings  
Account

**Claims Administrator**

Trion Spending Account Service Center  
FSA Claims Processing  
2300 Renaissance Blvd.  
King of Prussia, PA 19406  
Phone: +1 866 324 4087  
Fax: +1 888 788 1928  
Website: <https://trion.lh1ondemand.com>  
Group #: 36-26688272

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**Insurance**

Basic Life Insurance Plan

**Claims Administrator**

Metropolitan Life Insurance Company  
200 Park Avenue  
New York, NY 10166  
Group #: 1098400

(Be sure to check your claim form for the address of the claims processing office.)

**Contacts****For general information:**

Employee Service Center  
Phone: +1 866 374 2662, any business day, 8 a.m. to 8 p.m., Eastern time.

**For filing a claim:**

MetLife  
Group Life Claims  
P.O. Box 3016  
Utica, NY 13504

**For appealing a claim:**

MetLife  
Group Life Claims  
P.O. Box 3016  
Utica, NY 13504

**For converting your coverage:**

Metropolitan Life Insurance Company  
Phone: +1 877 275 6387

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**For questions about...**

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**Business Travel Accident  
Insurance Plan*****Claims Administrator***

National Union Fire Insurance Company of Pittsburgh, PA, a division  
of American International Group (AIG)

AIG Claims

P.O. Box 25987

Shawnee Mission, KS 66225

Phone: +1 800 551 0824

Policy Number: GTP 9129189-A

***Contacts*****For filing a claim:**

National Union Fire Insurance Company of Pittsburgh, PA, a division  
of American International Group (AIG)

AIG Claims

P.O. Box 25987

Shawnee Mission, KS 66225

Phone: +1 800 551 0824

**For appealing a claim**

National Union Fire Insurance Company of Pittsburgh, PA, a division  
of American International Group (AIG)

AIG Claims

P.O. Box 25987

Shawnee Mission, KS 66225

Phone: +1 800 551 0824

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**For questions about...**


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**Group Variable Universal  
Life Insurance Plan**
**Claims Administrator**

Metropolitan Life Insurance Company  
13045 Tesson Ferry Road  
Mail Code A2-10  
St Louis, MO 63128

**Contacts**
**For general information:**

Mercer Voluntary Benefits

Phone: +1 800 225 2265, Monday - Friday, 8 a.m. - 10 p.m., Eastern time [You will be transferred to a MetLife GVUL Customer Service Representative.]

**For filing a claim:**

Metropolitan Life Insurance Company  
13045 Tesson Ferry Road  
Mail Code A2-10  
St Louis, MO 63128

**For appealing a claim:**

Metropolitan Life Insurance Company  
13045 Tesson Ferry Road  
Mail Code A2-10  
St Louis, MO 63128

**For converting your coverage:**

Mercer Voluntary Benefits

Phone: +1 800 225 2265, Monday - Friday, 8 a.m. - 10 p.m., Eastern time [You will be transferred to a MetLife GVUL Customer Service Representative.]

Website: [www.metlife.com/metlife-advice](http://www.metlife.com/metlife-advice)

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**Personal Excess Liability  
Insurance Plan**

Mercer Health & Benefits Administration

Phone: +1 800 225 2265, any business day, 8 a.m. to 6 p.m.  
Eastern time.

Website: [www.mmcvoluntarybenefits.com](http://www.mmcvoluntarybenefits.com)

Group #: GPE-157342816

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**For questions about...**


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**Long Term Care Insurance Plan****Claims Administrator**

Genworth Life Insurance Company  
 Group Processing Center – Marsh & McLennan Companies  
 P.O. Box 64010  
 St. Paul, MN 55164-0010  
 Telephone: +1 800 416 3624  
 Policy Numbers: 11034 and 11035

**Contacts****For filing a claim:**

Genworth Life Insurance Company  
 Group Processing Center – Marsh & McLennan Companies  
 P.O. Box 64010  
 St. Paul, MN 55164-0010

**For appealing a claim:**

Genworth Life Insurance Company  
 Group Processing Center – Marsh & McLennan Companies  
 P.O. Box 64010  
 St. Paul, MN 55164-0010

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**Voluntary AD&D Plan****Claims Administrator**

National Union Fire Insurance Company, an AIG Company  
 P.O. Box 25987  
 Shawnee Mission, KS 66225  
 Phone: +1 800 551 0824  
 Active Group #: 9131403  
 Retired Group #: 8062289

(Be sure to check your claim form for the address of the claims processing office.)

**Contacts****For filing a claim:**

AIG  
 A&H Claims Division  
 P.O. Box 25987  
 Shawnee Mission, KS 66225  
 Phone: +1 800 551 0824

**For appealing a claim:**

AIG  
 A&H Claims Division  
 P.O. Box 25987  
 Shawnee Mission, KS 66225  
 Phone: +1 800 551 0824

**For converting your coverage:**

AIG  
 c/o Reuben Warner Associates  
 1655 Richmond Avenue  
 Staten Island, New York 10312  
 Phone: +1 718 477 3700

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**For questions about...**


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**Personal Life Insurance Plan****Claims Administrator**

Unum  
 1 Fountain Square  
 Chattanooga, TN 37402  
 Phone: +1 800 635 5597  
 Group #: 0008604789

**Contact:**

Mercer Health & Benefits Administration  
 Phone: +1 800 225 2265

**Contacts****For filing a claim:**

Unum  
 The Benefits Center  
 P.O. Box 100158  
 Columbia, SC 29202-3158  
 Phone: +1 800 635 5597  
 Fax: +1 800 447 2498

**For appealing a claim:**

Unum  
 The Benefits Center  
 Appeals Unit – 1 North  
 P.O. Box 180136  
 Chattanooga, TN 37401-3030  
 Fax: +1 423 755 8383

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**Critical Illness****Claims Administrator**

Metropolitan Life Insurance Company  
 P.O. Box 80826  
 Lincoln, NE 68501-0826

Phone: +1 800 GET MET8

Website: <https://www.metlife.com/mmc/index.html>

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**Hospital Indemnity****Claims Administrator**

Metropolitan Life Insurance Company  
 P.O. Box 80826  
 Lincoln, NE 68501-0826

Phone: +1 800 GET MET8

Website: <https://www.metlife.com/mmc/index.html>

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**Accident Insurance****Claims Administrator**

Metropolitan Life Insurance Company  
 P.O. Box 80826  
 Lincoln, NE 68501-0826

Phone: +1 800 GET MET8

Website: <https://www.metlife.com/mmc/index.html>

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**Disability**

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**For questions about...**


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<b>Basic Long Term Disability</b>	<p><b><i>Claims Administrator</i></b>  The Hartford Life Insurance Companies  P.O. Box 14306  Lexington, KY 40512-4306  Phone: +1 866 432 6727  Fax: +1 866 411 5613  Policy #: GLT-342134</p> <p><b>For filing an appeal:</b>  The Hartford  Appeals Unit  P.O. Box 14087  Lexington, KY 40512-4087  Fax: +1 855 339 7249</p>
<b>Long Term Disability Bonus Income Plan</b>	<p><b><i>Claims Administrator</i></b>  The Hartford Life Insurance Companies  P.O. Box 14306  Lexington, KY 40512-4306  Phone: +1 866 432 6727  Fax: +1 866 411 5613  Policy #: GLT-204034</p> <p><b>For filing an appeal:</b>  The Hartford  Appeals Unit  P.O. Box 14087  Lexington, KY 40512-4087  Fax: +1 855 339 7249</p>
<b>Optional Long Term Disability</b>	<p><b><i>Claims Administrator</i></b>  The Hartford Life Insurance Companies  P.O. Box 14306  Lexington, KY 40512-4306  Phone: +1 866 432 6727  Fax: +1 866 411 5613  Policy #: GLT-342135</p> <p><b>For filing an appeal:</b>  The Hartford  Appeals Unit  P.O. Box 14087  Lexington, KY 40512-4087  Fax: +1 855 339 7249</p>
<b>Short Term Disability</b>	<p><b><i>Claims Administrator</i></b>  The Hartford Life Insurance Companies  <b><i>Employee Service Center</i></b>  (Leave Management Team)  +1 866 374 2662 Prompt #7</p>

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<b>For questions about...</b>	
<b>Investment and Savings</b>	
<b>Employee Stock Purchase Plan</b>	<p>For more information after stock is purchased, contact the Plan's service provider, Fidelity Investments:</p> <p>Attn: Employee Stock Plan Services 100 Howe Drive Mailzone HSGD Covington, KY 41015 Website: <a href="http://www.netbenefits.com">www.netbenefits.com</a></p> <p><b>Contacts</b></p> <p>Stock Plan Services: +1 800 544 9354 TDD/Hearing Impaired: +1 800 610 4015</p> <p><b>Outside the United States:</b></p> <p>Stock Plans Services International: <a href="http://Fidelity.com/globalcall">Fidelity.com/globalcall</a></p>
<b>Benefit Equalization Plan</b>	<p>Plan Administrator – Benefit Equalization Plan c/o Global Benefits Department, 6<sup>th</sup> Floor Marsh &amp; McLennan Companies, Inc. Waterfront Corporate Center 121 River Street Hoboken, NJ 07030-5794</p> <p><b>For appealing a claim:</b></p> <p>Plan Administrator – Benefit Equalization Plan c/o Global Benefits Department, 6<sup>th</sup> Floor Marsh &amp; McLennan Companies, Inc. Waterfront Corporate Center 121 River Street Hoboken, NJ 07030-5794</p>
<b>Marsh &amp; McLennan Companies Retirement Plan</b>	<p><b>Contacts</b></p> <p><b>For filing a claim:</b></p> <p>Plan Administrator – Marsh &amp; McLennan Companies Retirement Plan c/o Global Benefits Department, 6<sup>th</sup> Floor Marsh &amp; McLennan Companies, Inc. Waterfront Corporate Center 121 River Street Hoboken, NJ 07030-5794</p> <p><b>For appealing a claim:</b></p> <p>Plan Administrator – Marsh &amp; McLennan Companies Retirement Plan c/o Global Benefits Department, 6<sup>th</sup> Floor Marsh &amp; McLennan Companies, Inc. Waterfront Corporate Center 121 River Street Hoboken, NJ 07030-5794</p>

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**For questions about...**


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**Marsh & McLennan  
Companies 401(k)  
Savings & Investment Plan**

**Contacts****For filing a claim:**

Plan Administrator – Marsh & McLennan Companies 401(k)  
Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor  
Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

**For appealing a claim:**

Plan Administrator – Marsh & McLennan Companies 401(k)  
Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor  
Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

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**MMA 401(k) Savings &  
Investment Plan**

**Contacts****For filing a claim:**

Plan Administrator – MMA 401(k) Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor  
Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

**For appealing a claim:**

Plan Administrator – MMA 401(k) Savings & Investment Plan  
c/o Global Benefits Department, 6<sup>th</sup> Floor  
Marsh & McLennan Companies, Inc.  
Waterfront Corporate Center  
121 River Street  
Hoboken, NJ 07030-5794

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**For questions about...**


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**Supplemental Savings & Investment Plan**
**Contacts**
**For filing a claim:**

Plan Administrator – Supplemental Savings & Investment Plan  
 c/o Global Benefits Department, 6<sup>th</sup> Floor  
 Marsh & McLennan Companies, Inc.  
 Waterfront Corporate Center  
 121 River Street  
 Hoboken, NJ 07030-5794

**For appealing a claim:**

Plan Administrator – Supplemental Savings & Investment Plan  
 c/o Global Benefits Department, 6<sup>th</sup> Floor  
 Marsh & McLennan Companies, Inc.  
 Waterfront Corporate Center  
 121 River Street  
 Hoboken, NJ 07030-5794

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**Supplemental Retirement Plan**

Plan Administrator – Supplemental Retirement Plan  
 c/o Global Benefits Department, 6<sup>th</sup> Floor  
 Marsh & McLennan Companies, Inc.  
 Waterfront Corporate Center  
 121 River Street  
 Hoboken, NJ 07030-5794

**For appealing a claim:**

Plan Administrator – Supplemental Plan  
 c/o Global Benefits Department, 6<sup>th</sup> Floor  
 Marsh & McLennan Companies, Inc.  
 Waterfront Corporate Center  
 121 River Street  
 Hoboken, NJ 07030-5794

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**Employee Programs and Policies**
**Choice Auto and Home Insurance Program**

To receive a quote, apply for coverage, or ask questions:  
 Contact: Mercer Health & Benefits Administration  
 Phone: +1 800 225 2265, any business day, 8 a.m. to 6 p.m.  
 Eastern time.  
 Website: [www.mmcvoluntarybenefits.com](http://www.mmcvoluntarybenefits.com)

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**For questions about...**


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**Best Doctors Program*****Claims Administrator***

Best Doctors  
 1 Boston Place, 32<sup>nd</sup> Floor  
 Boston, MA 02108  
 Phone: +1 866 904 0910  
 Website: [www.bestdoctors.com/healthymemmc](http://www.bestdoctors.com/healthymemmc)

***Contacts*****For filing a claim:**

Best Doctors  
 1 Boston Place, 32<sup>nd</sup> Floor  
 Boston, MA 02108

**For appealing a claim:**

Best Doctors  
 1 Boston Place, 32<sup>nd</sup> Floor  
 Boston, MA 02108

**For COBRA coverage:**

Trion  
 Phone: +1 866 324 4087

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**Employee Assistance Program (EAP)*****Claims Administrator***

CIGNA Behavioral Health  
 3636 Nobel Drive Suite 150  
 San Diego, CA 92122  
 Phone: +1 800 382 3432

***Contacts*****For filing a claim:**

CIGNA Behavioral Health  
 3636 Nobel Drive Suite 150  
 San Diego, CA 92122

**For appealing a claim:**

CIGNA Behavioral Health  
 3636 Nobel Drive Suite 150  
 San Diego, CA 92122

**For COBRA coverage:**

Trion  
 Phone: +1 866 324 4087

Website: Go to Colleague Connect (<https://colleagueconnect.mmc.com>). Click **Career & Rewards** and select **Employee Assistance Program (EAP)** under Programs. The Employer ID to access the site is: **mmc**.

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<b>For questions about...</b>	
<b>Family Resource Program</b>	<p>LifeCare            Phone: +1 800 873 4636            Website: Go to Colleague Connect (<a href="https://colleagueconnect.mmc.com">https://colleagueconnect.mmc.com</a>). Click Career &amp; Rewards and select LifeCare under Programs. Your Screen Name and Password should each pre-populate with MMCUSER. If the Screen Name and Password are not pre-populated, to access the LifeCare website, enter MMCUSER as both your Screen Name and Password.</p>
<b>Bright Horizons Back-up Care Advantage Program</b>	<p>Back-up Care Advantage Program            Phone: +1 877 242 2737 – 24 hours a day, 7 days a week            Website: Go to <a href="http://www.backup.brighthorizons.com">www.backup.brighthorizons.com</a>.            The login information for the website is as follows: username = MMCo and password = 4Backup.</p>
<b>Health Advocate Program</b>	<p><b>Claims Administrator</b>            Health Advocate            3043 Walton Road, Suite 150            Plymouth Meeting, PA 19426            Phone: +1 866 799 2488            Website: <a href="http://www.healthadvocate.com/healthymemmc">www.healthadvocate.com/healthymemmc</a></p> <p><b>Contacts</b></p> <p><b>For filing a claim:</b>            Health Advocate            3043 Walton Road, Suite 150            Plymouth Meeting, PA 19426</p> <p><b>For appealing a claim:</b>            Health Advocate            3043 Walton Road, Suite 150            Plymouth Meeting, PA 19426</p> <p><b>For COBRA coverage:</b>            Trion            Phone: +1 866 324 4087</p>



<b>For questions about...</b>	
<b>Healthroads Program</b>	<p><b>Claims Administrator</b>            Healthroads            P.O. Box 509040            San Diego, CA 92150-9040            Phone: +1 877 330 2746            Email: <a href="mailto:service@healthroads.com">service@healthroads.com</a>            Website: <a href="http://www.Healthroads.com">www.Healthroads.com</a></p> <p><b>Contacts</b>  <b>For filing a claim:</b>            Healthroads            Attn: Customer Service Department            P.O. Box 509040            San Diego, CA 92150-9040            Phone: +1 877 330 2746            Email: <a href="mailto:service@healthroads.com">service@healthroads.com</a></p> <p><b>For appealing a claim:</b>            Healthroads            Attn: Appeals and Grievance Department            P.O. Box 509040            San Diego, CA 92150-9040            Phone: +1 877 330 2746            Email: <a href="mailto:service@healthroads.com">service@healthroads.com</a></p> <p><b>For COBRA coverage:</b>            Trion            Phone: +1 866 324 4087</p>
<b>HelloWallet</b>	<p>HelloWallet            Hours: Any business day, 10:00 a.m. – 7:00 p.m. Eastern time.            Phone: +1 866 554 3556            Website: <a href="http://www.hellowallet.com/mmc">www.hellowallet.com/mmc</a>            Email: <a href="mailto:support@hellowallet.com">support@hellowallet.com</a></p>
<b>Identity Protection Benefit Program</b>	<p>InfoArmor            7001 N. Scottsdale Road            Suite 2020            Scottsdale, AZ 85253            Phone: +1 800 225 2265            Website: <a href="http://www.mmcvoluntarybenefits.com">www.mmcvoluntarybenefits.com</a></p>

<b>For questions about...</b>	
<b>Legal Assistance Plan</b>	<p><b>Claims Administrator</b>            Hyatt Legal Plans, Inc.            1111 Superior Avenue            Cleveland, OH 44114-2507            Phone: +1 800 821 6400            Website: <a href="http://www.mmcvoluntarybenefits.com">www.mmcvoluntarybenefits.com</a>            Group #: 130</p> <p>(This is the main business address for the Administrator. Be sure to check your claim form or instructions for the address of the claims processing office.)</p> <p><b>Contacts</b></p> <p><b>For filing a claim:</b>            Hyatt Legal Plans, Inc.            1111 Superior Avenue            Cleveland, OH 44114-2507</p> <p><b>For appealing a claim:</b>            Hyatt Legal Plans, Inc.            1111 Superior Avenue            Cleveland, OH 44114-2507</p> <p><b>For converting your coverage:</b>            Hyatt Legal Plans, Inc.            Phone: +1 800 821 6400            Website: <a href="http://www.mmcvoluntarybenefits.com">www.mmcvoluntarybenefits.com</a></p>
<b>Matching Gifts to Education Program</b>	<p>Marsh &amp; McLennan Companies Matching Gifts to Education Program            Phone: +1 877 427 4483            Fax: +1 609 799 8019            Email: <a href="mailto:mmc@easymatch.com">mmc@easymatch.com</a></p>
<b>Pet Insurance Plan</b>	<p>Nationwide            Phone: +1 800 225 2265            Website: <a href="http://www.petinsurance.com/affiliates/mmc_pr">www.petinsurance.com/affiliates/mmc_pr</a></p>
<b>Scholarship Program</b>	<p>National Merit Scholarship Corporation            Phone: +1 847 866 5100</p>
<b>Transportation Reimbursement Incentive Program (TRIP)</b>	<p>WageWorks            Phone: +1 877 924 3967, any business day, from 9 a.m. to 8 p.m. Eastern time            Website: <a href="http://www.wageworks.com">www.wageworks.com</a>            Group #: 1732</p>
<b>Tuition Assistance</b>	<p>Contact your Human Resources representative or your manager.</p>