

Benefits Handbook Date September 1, 2018

**HelloWallet**

Marsh & McLennan Companies



## HelloWallet

*HelloWallet is a Web and mobile based application leveraging the latest research in behavioral science to provide you with personalized financial guidance to help you manage your expenses and find more money in your paycheck to grow savings, pay down debt, and plan for the future.*

### Plan Summary

This section provides a summary of HelloWallet as of January 1, 2018.

HelloWallet is not governed by the Employee Retirement Income Security Act of 1974 (ERISA). For example, ERISA requirements such as providing a Summary Plan Description, filing an annual report (Form 5500 Series), or making a summary annual report available do not apply to HelloWallet.

## HelloWallet at a Glance

HelloWallet is an easy-to-use, online financial planning tool that can help you manage your financial health. The chart below contains some important HelloWallet features. For more information, see “How HelloWallet Works” on page 3.

<b>HelloWallet Features</b>	<b>Highlights</b>
<b>How HelloWallet Works</b>	<ul style="list-style-type: none"> <li>▪ HelloWallet uses research-informed tools to find surprising, simple, and practical ways for you to make smart money decisions and more with what you earn.</li> <li>▪ See “How HelloWallet Works” on page 3 for details.</li> </ul>
<b>Eligibility</b>	<ul style="list-style-type: none"> <li>▪ You are eligible to participate in HelloWallet if you meet the eligibility requirements described under “Eligible Employees” on page 2.</li> <li>▪ See “Participating in HelloWallet” on page 2 for details.</li> </ul>
<b>Enrollment</b>	<ul style="list-style-type: none"> <li>▪ Eligible employees need to register an account with HelloWallet using their company email address and sponsor code, <b>HelloMMC10</b>, in order to enroll in HelloWallet. Once you become eligible, you will receive an email from HelloWallet that invites you to create your account. Once your account has been created with your Marsh &amp; McLennan Companies work email address, you will be able to change your address at any time by clicking on the Profile tab in HelloWallet.</li> </ul>
<b>Cost</b>	<ul style="list-style-type: none"> <li>▪ There is no cost to you for using HelloWallet.</li> </ul>
<b>Confidentiality</b>	<ul style="list-style-type: none"> <li>▪ Your personal information and activity within HelloWallet is completely confidential and will not be shared with anyone at Marsh &amp; McLennan Companies.</li> <li>▪ See “How HelloWallet Works” on page 3 for details.</li> </ul>
<b>Contact Information</b>	<p>For more information, contact:  HelloWallet  Hours: Normal business hours are Monday through Saturday, 9:00 a.m. – 8:00 p.m. Eastern time.  Phone: +1 866 554 3556  Website: <a href="https://www.key.com/hellowallexhome">https://www.key.com/hellowallexhome</a>  First time user: enter your company email address and sponsor code HelloMMC10  E-mail: <a href="mailto:support@hellowallet.com">support@hellowallet.com</a>  HelloWallet administers this tool for Marsh &amp; McLennan Companies.</p>

## Participating in HelloWallet

The following section provides information on how you start participating in HelloWallet.

If you are an employee of Marsh & McLennan Companies or any subsidiary or affiliate of Marsh & McLennan Companies and you meet the requirements set forth below, you become eligible on your eligibility date. Once you become eligible, you will receive an email from HelloWallet that invites you to create your account.

### Eligible Employees

To be eligible for HelloWallet, you must meet the eligibility criteria listed below.

#### *Marsh & McLennan Companies Employees (other than MMA or Mercer PeoplePro)*

If you are at least 18 years of age, you become eligible to register an account with HelloWallet as soon as you are classified on payroll as a US regular or temporary employee (including US expatriates) of Marsh & McLennan Companies or any subsidiary or affiliate of Marsh & McLennan Companies (other than MMA and any of its subsidiaries or Mercer PeoplePro).

Individuals who are compensated as independent contractors are not eligible to participate.

#### *MMA Employees*

If you are at least 18 years of age, you become eligible to register an account with HelloWallet as soon as you are classified on payroll as a US regular or temporary employee (including US expatriates) of Marsh & McLennan Agency LLC – Corporate (MMA-Corporate), Marsh & McLennan Agency LLC – Alaska (MMA-Alaska), Marsh & McLennan Agency LLC – Southwest (excluding MHBT Inc., IA Consulting, Insurance Partners of Texas and Hendrick & Hendrick, Inc.) (MMA-Southwest), Marsh & McLennan Agency LLC – Northeast (MMA-Northeast), or Security Insurance Services.

Individuals who are compensated as independent contractors are not eligible to participate.

### Your Eligibility Date

If you meet the eligibility requirements, you are immediately eligible.

### When Coverage Starts and Ends

You are covered under HelloWallet on the date you meet the eligibility requirements.

Coverage ends on the date when the first of the following occurs:

- you no longer meet the eligibility requirements

#### “You,” “Your,” and “Employee”

As used throughout this plan summary, “employee”, “you” and “your” always mean:

- For Marsh & McLennan Companies participants: a US regular or temporary employee of Marsh & McLennan Companies or any subsidiary or affiliate of Marsh & McLennan Companies (other than MMA or Mercer PeoplePro).
- For MMA participants: a US regular or temporary employee of MMA-Corporate, MMA-Alaska, MMA-Southwest, MMA-Northeast, or Security Insurance Services.

- you terminate employment
- your death
- the tool is terminated.

## Cost

There is no cost to you for using HelloWallet. HelloWallet is funded by Marsh & McLennan Companies.

## Converting to Direct Bill

### ***Upon termination, can I convert this coverage to direct bill?***

No. Upon termination, you will be given a 30-day grace period on behalf of KeyBank for free usage. Upon conclusion of that grace period, you have the option to cancel your account. If continued access is of interest, contact the HelloWallet support team via phone (+ 1 866 554 3556) or email (support@HelloWallet.com).

## How HelloWallet Works

The HelloWallet website serves as a cost effective, easy to use online planning tool that delivers highly personalized financial guidance and puts you in control of your saving and spending. Powerful analytics combine with a simple, friendly interface to demystify financial management and engage you in making wise, day-to-day decisions about your money. The website is intended to provide you with general educational information based on personal financial information you choose to input and your own personal circumstance and expectations for the future.

### ***When calling HelloWallet, what information will I need to provide?***

You will need to provide your email and zip code associated with your HelloWallet account.

### ***Do I have to follow the recommendation of HelloWallet?***

No, you remain in full control of your financial decisions. The information you receive from HelloWallet is not intended to provide any personal advise, including investment, tax, legal, and/or financial planning advice. You are responsible for making decisions that are best suited for your personal needs, preferences and financial situation.

### ***Do I have to use this tool?***

No. Participation is completely voluntary.

### ***If I have an authorized unpaid leave of absence or become disabled, can I still participate in HelloWallet?***

During a period of authorized leave of absence or disability, you will remain eligible for the benefit.

### ***What happens to my data upon termination?***

Your HelloWallet account will be available for 30 days from your termination. Within this 30 day period, you have the option to download your data and transaction details. Contact HelloWallet for instructions. If you wish to continue access to HelloWallet beyond the 30 day period, the HelloWallet customer service support team can be reached via phone (+ 1 866 554 3556) or email (support@HelloWallet.com).

### ***Can I change my log-in email address?***

Yes. Once your account has been created with your Marsh & McLennan Companies work email address, you will be able to change your email address at any time by clicking on the Profile tab in HelloWallet.

### ***Can anyone in my family open a HelloWallet account as well?***

No, only eligible Marsh & McLennan Companies employees will be able to create a HelloWallet account. However, you may easily include your family's finances in your existing account. HelloWallet has been designed to easily track your family's finances in addition to your own.

## **Services Provided**

With HelloWallet, you can:

- Link all of your financial accounts so that you can have a clear picture of your financial life in one easy place.
- By linking your accounts, HelloWallet will be able to assess where you are now and provide you with personalized guidance and advice to get you where you need to be.
- Track your expenses and create a budget to better plan your household spending.

## **HelloWallet Access**

There are no geographic boundaries to HelloWallet's tool. All you need to do to set up an account to access services via <https://www.key.com/hellowallexhome> is click the "Sign In" link using your Marsh & McLennan Companies' email address. If you have not created your HelloWallet account yet, click the "Sign Up Today" link using your company email address and sponsor code HelloMMC10. The HelloWallet customer service support team can be reached via phone (+ 1 866 554 3556) or email (support@HelloWallet.com).

## **Complete Confidentiality**

Your personal information and activity within HelloWallet is completely confidential and will not be shared with anyone at Marsh & McLennan Companies. Marsh & McLennan Companies will not provide your personal employment, compensation or benefits information to the HelloWallet website. Only non-identifying and aggregate information will be used for evaluating utilization and tool effectiveness for improvement purposes.

## **Additional Information**

For more information about HelloWallet's services, visit <https://www.key.com/hellowallethome>.