

Benefits Handbook Date October 1, 2021

# **Teladoc Medical Experts**

Marsh McLennan



## Teladoc Medical Experts

*Dealing with medical decisions can be confusing; sometimes you need a second opinion. If you have questions about your diagnosis and treatment options, the team of medical specialists at Teladoc Medical Experts can help.*

### A Note about ERISA

The Employee Retirement Income Security Act of 1974 (ERISA) is a federal law that governs many employer-sponsored plans including this one. Your ERISA rights in connection with the plan are detailed in the Plan Administration Description that, together with the plan Questions and Answers, constitute the Summary Plan Description for this plan.

### SPD and Plan Document

This section provides a summary of the Teladoc Medical Experts program (the “Plan”) as of January 1, 2021.

This section, together with the *Administrative Information* section and the applicable section about participation, forms the Summary Plan Description and plan document of the Plan.

## The Program at a Glance

Teladoc Medical Experts can help you get answers to your important medical questions by providing you with a second opinion on your medical diagnosis and treatment options. The chart below contains some important program features. For more information, see “How the Program Works” on page 4.

Program Feature	Highlights
How the Program Works	<ul style="list-style-type: none"> <li>▪ Teladoc Medical Experts provides confidential medical opinions to employees, family members and any household members who are facing important medical decisions.</li> <li>▪ A physician will work with a clinical team to select the appropriate specialist(s) to evaluate your case.</li> <li>▪ Throughout the process, your assigned physician is available to answer any questions you have.</li> <li>▪ See “How the Program Works” on page 4 for details.</li> </ul>
Eligibility	<ul style="list-style-type: none"> <li>▪ You are eligible to participate in this program if you meet the eligibility requirements described under “Eligible Employees” on page 2.</li> <li>▪ See “Participating in the Program” on page 2 for details.</li> </ul>
Family Member Eligibility	<ul style="list-style-type: none"> <li>▪ Your family members can use Teladoc Medical Experts if they meet the eligibility requirements described under “Family Member Eligibility” on page 3.</li> <li>▪ See “Participating in the Program” on page 2 for details.</li> </ul>
Enrollment	<ul style="list-style-type: none"> <li>▪ There is no need to enroll and coverage is automatic for eligible employees.</li> </ul>
Cost	<ul style="list-style-type: none"> <li>▪ There is no cost to you for using Teladoc Medical Experts. If the program provides referrals to other services, you are responsible for paying for any services you choose.</li> </ul>
Confidentiality	<ul style="list-style-type: none"> <li>▪ Your privacy is guaranteed. Reporting of information adheres to Health Insurance Portability and Accountability Act (HIPAA) privacy laws.</li> <li>▪ Your specific name and medical information will NOT be shared with anyone.</li> <li>▪ See “How the Program Works” on page 4 for details.</li> </ul>
Contact Information	<p>For more information, contact:            Teladoc Medical Experts            Hours: Normal business hours are Monday through Friday, 8:00 a.m. – 9:00 p.m. Eastern time; after hours, messages left will generally be returned the next business day.            Phone: +1 800 835 2362            Website: <a href="http://Teladoc.com/MedicalExperts">Teladoc.com/MedicalExperts</a>            Teladoc Medical Experts administers this program for Marsh McLennan. Teladoc Medical Experts’ decisions are final and binding and Marsh McLennan does not have any authority to change Teladoc Medical Experts’ decisions.</p>

## Participating in the Program

The following section provides information on how you start participating in the program.

If you are an employee of Marsh & McLennan Companies, or any subsidiary or affiliate of Marsh & McLennan Companies, and you meet the requirements set forth below, you become eligible on your eligibility date.

Your eligible family members are also covered under this program.

### Eligible Employees

To be eligible for the benefits described in this section, you must meet the eligibility criteria listed below.

#### *Marsh & McLennan Companies Employees (other than MMA)*

You are eligible if you are an employee classified on payroll as a US regular employee of Marsh & McLennan Companies or any subsidiary or affiliate of Marsh & McLennan Companies (other than Marsh & McLennan Agency LLC and any of its subsidiaries (MMA)).

Individuals who are classified on payroll as temporary employees, who are compensated as independent contractors or who are employed by any entity in Bermuda, Barbados or Cayman Islands are not eligible to participate.

#### *Eligible MMA Employees*

You are eligible if you are an employee classified on payroll as a US regular employee of Marsh & McLennan Agency LLC – Corporate (MMA-Corporate), Marsh & McLennan Agency LLC – Alaska (MMA-Alaska), Marsh & McLennan Agency LLC – Northeast (MMA-Northeast), or Security Insurance Services of Marsh & McLennan Agency LLC.

Individuals who are classified on payroll as temporary employees or who are compensated as independent contractors are not eligible to participate.

#### *Your Eligibility Date*

There is no waiting period if you are ACTIVELY-AT-WORK. Your eligibility date is the first day you are Actively-At-Work on or after your date of hire.

#### “You,” “Your,” and “Employee”

As used throughout this plan summary, “employee”, “you” and “your” always mean:

- For Marsh & McLennan Companies participants: a US regular employee of Marsh & McLennan Companies or any subsidiary or affiliate of Marsh & McLennan Companies (other than MMA).
- For MMA participants: a US regular employee of MMA-Corporate, MMA-Alaska, MMA-Northeast, or Security Insurance Services of Marsh & McLennan Agency LLC.

In addition, references in this section to Marsh & McLennan Companies mean Marsh McLennan.

## Family Member Eligibility

Your eligible family members can use Teladoc Medical Experts. An eligible family member is your:

- domestic partner
- child for whom you are the legal guardian
- child of a domestic partner
- legally adopted child
- biological child
- spouse
- stepchild
- parent
- parent-in-law.

Dependent children are eligible until the end of the calendar year in which they attain age 26. This eligibility provision applies even if your child is married, has access to health coverage through his or her employer, doesn't attend school full-time or live with you, and is not your tax dependent.

Only dependent children over age 18 are permitted to call Teladoc Medical Experts. For dependent children under age 18, a parent or guardian must call on their behalf.

Marsh McLennan has the right to require documentation to verify the relationship (such as a copy of the court order appointing legal guardianship). Company medical coverage does not cover foster children or other children living with you, including your grandchildren, unless you are their legal guardian with full financial responsibility—that is, you or your spouse claims them as a dependent on your annual tax return.

## When Coverage Starts and End

You are covered under this program on the later of your first day of employment or eligibility.

Coverage ends on the date when the first of the following occurs:

- you no longer meet the eligibility requirements
- you terminate employment
- your death
- the program is terminated.

## Cost

There is no cost to you for using Teladoc Medical Experts. The Teladoc Medical Experts program is funded by Marsh McLennan. If the program provides referrals to other services, you are responsible for paying for any services you choose.

## Converting to an Individual Policy

### ***Can I convert this coverage to an individual policy when my coverage ends?***

No. You can't convert this coverage to an individual policy when your coverage ends.

## COBRA Coverage

### ***Can I continue coverage through COBRA?***

Yes. You can continue coverage under this program through COBRA if you experience a COBRA QUALIFYING EVENT and register your event within the legally allowable time frame.

### ***How do I apply for COBRA?***

For more information about your rights and coverage options under the Consolidated Omnibus Budget Reconciliation Act, see "Continuing Coverage" in the *Participating in Healthcare Benefits* section.

## Coordination with Medical Plan

Teladoc Medical Experts is NOT health insurance and is not a replacement for health care coverage; it is an independent third-party provider.

## How the Program Works

Teladoc Medical Experts is an independent third-party provider that can help when you or covered family members face a medical decision. The Teladoc Medical Experts expert second opinion service is an in-depth medical review from a world-renowned specialist. They utilize their list of best-in-class physicians to help you confirm your diagnosis and treatment plan options. And unlike traditional second opinions, the entire Teladoc Medical Experts review process can take place over the phone, so you can call from the privacy of your home.

Teladoc Medical Experts provides a confidential, easy-to-use service to help employees, family and household members answer questions like:

- Do I really need surgery?
- My doctor says it's cancer, but benign, what if it's not?
- What are the treatment options that I should consider?

Teladoc Medical Experts provides you with an assigned physician who is available to speak with you Monday through Friday, 8:00 a.m. – 9:00 p.m. Eastern time; after these hours you can leave a message, which is generally returned the next business day.

After you call, a Teladoc Medical Experts assigned physician will conduct an in-depth discussion with you about your medical condition, including obtaining a full health history of you and your family. After the discussion, following your written authorization, Teladoc Medical Experts will gather medical records concerning your present condition and diagnosis.

When the records are received, the Teladoc Medical Experts clinical team will conduct a comprehensive analysis of your clinical information. The team will select the appropriate specialist(s) for your medical condition to evaluate your case, based on the most up-to-date medical thinking.

Your assigned physician will send you a report of the specialist's findings, summarized in an easy-to-read format, as well as a comprehensive Expert Report for your treating physician's reference. Teladoc Medical Experts will speak with you about the report's findings and then deliver the report to your treating physician, unless you do not authorize it.

Throughout the process, your physician is available to answer your questions. Depending on the complexity of the case and responsiveness of an individual's current physician(s) to requests for medical records, the Teladoc Medical Experts process takes two to eight weeks.

The Teladoc Medical Experts Find a Doctor program can help you locate a specialist or a new physician that fits your needs.

In addition, Teladoc Medical Experts offers a Medical Records eSummary™. Through the Medical Records eSummary™, Teladoc Medical Experts can collect and organize your medical records for you and provide them on an easy-to-access USB drive. You will also receive a personal Health Alert Summary based on the records collected, giving you a total snapshot of your medical wellness.

### ***Who are the doctors that Teladoc Medical Experts uses?***

Teladoc Medical Experts physicians are medical specialists selected through a comprehensive peer review process. Teladoc Medical Experts surveys doctors nationwide, asking them for an assessment of the clinical abilities of their peers, and yielding highly qualitative insight into the medical profession. Doctors cannot pay to be included on the list, or nominate themselves for the list. Each physician is confirmed to be board certified in their specialty, licensed to practice medicine in their jurisdiction and have a clear disciplinary record. The Teladoc Medical Experts in America™ database includes over 50,000 of the countries top physicians in more than 450 specialties and subspecialties of medicine.

***What kinds of medical diagnosis qualify for this service?***

There is no list of qualified conditions — just call if you are feeling unsure about something to do with your care. Most people who call Teladoc Medical Experts are trying to make a decision about their care and they will support you in doing that.

***Are there medical diagnoses that do not qualify for Teladoc Medical Experts?***

The Teladoc Medical Experts medical review program does not provide consulting services for cases being covered under Workers' Compensation. Other cases typically excluded are retrospective reviews for the purposes of gathering specialists' opinions for medical malpractice actions.

***When calling Teladoc Medical Experts, what information will my family member or I need to provide?***

You or your eligible family member will need to provide the company name and your name. You or your eligible family member should also have available any information regarding the issue, including contact information for your doctor and/or health plan provider. In addition, an authorization or release may be required.

***Will Teladoc Medical Experts be talking to anyone at my health plan provider?***

If you request and authorize information to be shared, Teladoc Medical Experts will release your report to the appropriate individuals (e.g. health plan provider case manager) involved with your care.

***Do I have to follow the recommendation of Teladoc Medical Experts?***

No. You remain in full control of your health care decisions. The information you and your treating physician receive from Teladoc Medical Experts is intended to help you make informed decisions regarding your treatment.

***Are the doctors paid for their review?***

Yes, they are paid by Teladoc Medical Experts. There is no charge to you.

***If I have an authorized unpaid leave of absence, can I still participate in the program?***

If Marsh McLennan grants you an authorized unpaid leave of absence, coverage for you and your family members continues for the duration of your authorized period of leave.

***If I become disabled, does the Plan still provide a benefit?***

During a period of approved disability, you and your covered family members remain eligible for coverage.

***If I die***

If you die while you are an active employee, your eligible family members may be eligible for coverage under the Consolidated Omnibus Budget Reconciliation Act (COBRA). For information on COBRA, see “Continuing Coverage” in the *Participating in Healthcare Benefits* section.

***If I no longer satisfy the Plan’s eligibility requirements***

Your coverage ends on the date you no longer satisfy the Plan’s eligibility requirements. Coverage for eligible family members ends when yours does.

When coverage ends, COBRA coverage may be available, as described under “Continuing Coverage” in the *Participating in Healthcare Benefits* section.

***If my family member loses eligibility status***

If your family member no longer meets the eligibility requirements, his or her coverage ends.

Family members who lose coverage may be eligible for coverage under COBRA provisions as described under “Continuing Coverage” in the *Participating in Healthcare Benefits* section.

***Do I have to use this program?***

No. Participation is completely voluntary.

**Maximum**

There is no limit to how often you can use Teladoc Medical Experts.

**Out-of-Area Care**

There are no geographic boundaries to the Teladoc Medical Experts program. All you need to do to access services is to call the Teladoc Medical Expert’s toll-free number: +1 800 835 2362.

**Emergency Care**

The Teladoc Medical Experts service is not appropriate for urgent medical situations where immediate intervention is required. In these situations, Teladoc Medical Experts may be able to provide you with appropriate questions to ask your provider before you proceed with treatment. Once your condition is stabilized, Teladoc Medical Experts can evaluate your case for future treatment options.

**Complete Confidentiality**

Your privacy is guaranteed just as it is for your other health information. Reporting of information adheres to strict Health Insurance Portability and Accountability Act (HIPAA) privacy laws. Your specific name and medical information will NOT be shared with anyone **without your prior authorization**, and will never be shared with Marsh

McLennan. Only non-identifying and aggregate information will be used for program evaluation and improvement purposes.

## Glossary

### ACTIVELY-AT-WORK

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You are “Actively-At-Work” if you are fulfilling your job responsibilities at a company-approved location on the day coverage is supposed to begin (e.g., you are not out ill or on a leave of absence).

### ELIGIBLE MARSH & MCLENNAN COMPANIES EMPLOYEES (OTHER THAN MMA)

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As used throughout this document, “Marsh & McLennan Companies Employees” are defined as employees classified on payroll as US regular employees of Marsh & McLennan Companies or any subsidiary or affiliate of Marsh & McLennan Companies (other than MMA and any of its subsidiaries).

### ELIGIBLE MMA EMPLOYEES

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As used throughout this document, “MMA Employees” are defined as employees classified on payroll as a US regular employee of Marsh & McLennan Agency LLC – Corporate (MMA-Corporate), Marsh & McLennan Agency LLC – Alaska (MMA-Alaska), Marsh & McLennan Agency LLC – Northeast (MMA-Northeast), or Security Insurance Services of Marsh & McLennan Agency LLC.

### QUALIFYING EVENT

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A “QUALIFYING EVENT” under COBRA includes loss of coverage as a result of your leaving the company (other than for your gross misconduct); a reduction of hours; your death, divorce or legal separation; your eligibility for Medicare, or a dependent child’s loss of dependent status; or, if you are a retiree, loss of coverage due to the company filing for bankruptcy.